

Advisory Committee for 911 Service Oversight
Committee Minutes
May 21, 2002

In Attendance: Charles Jackson, Chairman, R.D. Porter, Roger Young, Bob Asahl, Carol Ann Freeman, Arie Crawford, Sheila Lumpe, Bill Adams, Barbara Gulick by Proxy, Alexander Garza, M.D., Peggy Loman

Visitors were: Lt. Andrea Kuhnert, Sgt. Ken Heyer, Sgt. Steve Hampton, and Becky Murphy, St. Louis County PD; Capt. Michael Ransom, University City PD; Steve Devine, MSHP; Capt. Dale Bailey, Creve Coeur PD; Becky Miller, Paul Guptill, MO Hospital Association; Paula Eberhard, Town & Country; Bryan Reid, MO Police Chief's Assn.; Pam Gilligan, Jefferson City PD

1. The meeting was called to order at 1:10 p.m. at Ike Skelton Training Site in Jefferson City, MO. Mr. Jackson opened the meeting with roll call of members, a quorum was declared. Visitors in the audience were welcomed and introduced.
2. Mr. Porter stated a point of order, to make official if need arises in the future, that the committee approve having a proxy sit in on meetings. Mr. Wakeman asked for a motion that a proxy be accepted. Motion was made and approved to accept a proxy, and for Mr. Wakeman to add the change to the administrative rules.
3. Administrative actions included review of the meeting minutes from the February 5, 2002 meeting. Mr. Porter pointed out that item 9 was a duplicate of item 4 and suggested that item 9 be deleted. Motion was made by Dr. Garza to approve the minutes with the deletion of item 9 and seconded by Ms. Freeman. Motion was approved to accept minutes.
4. Mr. Jackson introduced Ms. Becky Miller of the Missouri Hospital Association. Ms. Miller made a presentation on the EMSsystem, a web based communication system that the Missouri Hospital Association is undertaking. It is being made available to local agencies that are interested.
5. Mr. Porter updated the committee on the FCC-Fifth Report and Order. The Governor signed the order March 22 and designated the Office of Administration to assist in coordination of activities. Mr. Porter has been contact with every county government that does not have 9-1-1 and discussed this with them. He had a meeting with all the carriers to discuss their concerns. The Verizon Telephone Company has filed a tariff to charge for these services. To Mr. Porter's understanding, that is the only carrier that has filed a tariff for these services. To his understanding, the Public Service Commission has not authorized the tariff. There is no grant money available.

6. Mr. Porter reported on course approvals and interim course approvals. There were 26 interim course approvals. Mr. Porter explained the criteria they go through to approve the courses. All three members of the sub-committee independently review the courses. They then have a joint discussion to approve or disapprove the course. Dr. Garza made a motion to approve the interim courses. Mr. Asahl seconded the motion. Motion was approved. Mr. Porter asked the other two sub-committee members to discuss concerns before the full committee for direction. Ms. Freeman reported that one of the concerns is duplicate courses that are submitted. It seems that they are approving agencies instead of courses. The second issue is when you issue a certificate number to a course and allowing everyone to use it, they run into a liability problem. Who has been certified to teach that course? Who owns the certificate number? Does it belong to the committee or does it belong to the course or the agency? Who's responsible for the certificate number? The committee believes that they should send one certificate to the author of the course. There was lengthy discussion on the standard hours of a course. Mr. Jackson asked the sub-committee to recommend a solution to the rules regarding course submissions and certification.
7. Mr. Porter reported that the employees benefit issue has been reworked that will allow the board to pay the reimbursement counties the cost of the benefits package. There will be a formal presentation for that, probably in September or October.
8. Mr. Wakeman reported on the request from St. Louis County waiver on courses submitted. St. Louis would like to grandfather the courses submitted. Mr. Jackson asked for motion to grandfather the courses to January 1, 2001. Mr. Asahl made the motion to approve, Mr. Adams seconded. Motion was approved.
9. Mr. Sloan reported on a course submitted by the Municipal Police Academy that was the Incident Command System (ICS) for Law Enforcement be used for 9-1-1 dispatchers. The ICS course in its present format is perhaps not in the correct form and would like to bring it before the full committee for review. Motion was made for the sub-committee to review the hours for the modules and approve the course for 1 year in its present form. The St. Louis County & Municipal Police Academy also requested a waiver to grandfather other approved academy courses back to January 2001 and be good for 3 years, January 2004. Mr. Asahl made the motion to grandfather, Ms. Freeman seconded. Motion was approved.
10. Mr. Asahl discussed legislative issues, HB No. 2151. It would be required for the local providers of service to provide on an annual basis, a list of all their customers plus amounts they were collecting from those customers on a monthly basis. That would be a tremendous amount of paperwork. Mr. Asahl believes the committee should review any legislation and updates that would affect 9-1-1. (NOTE: This bill did not get to the House Floor, therefore died for lack of action.)
11. Mr. Wakeman discussed establishing upcoming meeting dates. Working on dates to coincide with MoAPCO conference in September. Date and time for the next quarter meeting will be at 1:00 p.m., September 10, 2002, St. Louis, MO in conjunction with the MoAPCO State meeting. Second quarter for next fiscal year meeting is scheduled for November 12, 2002 at the Ike Skelton Training Site, Jefferson City at 1:00 p.m.

12. Comments from the audience included Lt. Andrea Kuhnert, Commander for the Bureau of Communications for the St. Louis Co. Police Department. There is a concern for scheduling telecommunicators for training courses scheduled in modules broken into 2 or 3 hours. Would like for the committee to look at the possibility of taking the additional 16 hours and looking at modifying that into 4 hour blocks instead of the 8 modules with the varying amounts of training. Would like to enlarge those hours and maybe take the 4 blocks for the additional training once they have met their 16 hours or their 40 hour basic class. If we have a training standard, why isn't it mandated? Which is the correct date for certification, is it the August 1999 date or the December 2000 date? Has to be the December 2000 date because of the effective date of the State Code of Regulations. Mr. Jackson invited Lt. Kuhnert to participate with the sub-committee in setting training standards.
13. Mr. Jackson thanked Ms. Lumpe for serving on the committee. Ms. Lumpe's term expired on April 9, 2002. She will continue to serve until replaced.
14. Meeting adjourned at approximately 4:10 p.m.